

**BY ORDER OF THE COMMANDER
UNITED STATES AIR FORCES IN EUROPE**



**AIR FORCE INSTRUCTION 21-201
UNITED STATES AIR FORCES IN EUROPE
Supplement 1
24 FEBRUARY 2004**

Maintenance

**MANAGEMENT AND MAINTENANCE OF
NON-NUCLEAR MUNITIONS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(MSgt Christopher T. Arnold)
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(Col Gregory W. Foraker)
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AFI 21-201, 13 January 2003, is supplemented as follows: This supplement applies to all United States Air Forces in Europe (USAFE) units. This supplement does not apply to the Air National Guard or Air Force Reserve Command. Send comments and suggestions for improvements on AF Form 847, **Recommendation for Change of Publication**, through channels to the Conventional Munitions Branch (HQ USAFE/A4WC), UNIT 3050 BOX 105, APO AE 09094-0105.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

1.1.2. Send waiver and deviation requests for this supplement to HQ USAFE/A4WC using the Defense Message Service (DMS).

1.2. For the purpose of this supplement, the 424th Air Base Squadron (424 ABS), Munitions Element; 85th Maintenance Squadron (85 MXS), Munitions Section; and 65th Operations Support Squadron (65 OSS), Munitions Section are equivalent to a munitions flight. The respective supervisors are responsible for compliance with all flight chief duties and responsibilities contained herein.

1.2.2.4. Inspects, maintains, stores, handles, modifies, repairs, accounts for assigned weapons, weapons components, associated equipment, and specialized and general test and handling equipment. Inspects and maintains Weapons Storage and Security System, Weapons Maintenance Truck and associated equipment. Refer to AFI 21-204 for specific responsibilities. For Munitions Support Squadrons (MUNSS) refer to AFI 21-204, USAFE Supplement 1, for organization.

2.2.4. Nuclear and Conventional Weapons Division (HQ USAFE/A4W) has sole authority to implement major command (MAJCOM) options permitted by United States Air Force (USAF) directives pertaining

to conventional munitions. Command options that are not listed in this supplement may not be implemented without approval. Units must request approval through local command channels to HQ USAFE/A4W according to paragraph 1.1.2.

2.2.4.1. (Added) HQ USAFE/A4WC handles the policy, planning, and future development of the munitions stockpile for the command (i.e. waivers, technical guidance, policy, etc.) and can be contacted by email: <mailto:USAFE/LGWC.ALL@RAMSTEIN.AF.MIL> or calling DSN 480-6688/6689.

2.2.4.2. (Added) (HQ USAFE/TACP) handles the staging and execution of the command munitions stockpile (i.e. forecasts, shipments, CADD, MMP, etc.) and can be contacted by email: <mailto:USAFE.A4TACP@RAMSTEIN.AF.MIL> or by Defense Switched Network (DSN) 480-6396 or 480-6397.

2.2.5. The Munitions Flight Commander or Chief determines if an in-process inspection (IPI) program is needed. If an IPI is determined, the Flight Commander or Chief consolidates section inputs and forwards the listing to maintenance supervision for consolidation and group commander approval. For additional guidance on IPIs, see AFI 21-101, paragraph 7.7.

2.2.6.3. (Added) Command Missile Policy. The command missile policy applies to all versions of tactical air intercept missiles (AIM) and tactical air-to-ground missiles (AGM). To maintain our War Reserve Materiel (WRM) missile reliability and availability, the following applies:

2.2.6.3.1. (Added) Specific guidance on air-to-air missiles, to include training assets, will be provided annually after the Tactical Air Missile Program (TAMP) document is published (usually in October or November).

2.2.6.3.2. (Added) Units are authorized to build their complete Captive Air Training Missile (CATM) allocation using either AIM-9M-7 or -9 Guidance Control Sections (GCS).

2.2.6.3.2.1. (Added) Units are authorized to replace unserviceable CATM components based on overall serviceability of the WRM stockpile. Replace unserviceable CATM components only if the total serviceable quantity is at or above 90 percent of Command Allocation Distribution Document (CADD) unit allocations. Once below 90 percent, units can't use WRM until receiving more serviceable assets. Follow local cannibalization procedures see AFI 21-201, paragraph 2.9.1.21.

2.2.6.3.2.2. (Added) For example, if the CADD allocation is 100 AIM-9Ms and the CATM-9 allocation is 72, units can build 72 CATMs using the AIM-9M-9 or -7. As long as units have 90 or more serviceable GCSs, if a CATM 9M-9/7 GCS breaks, they can replace it with WRM stock. However, if you only have 89 serviceable GCSs, and a CATM-9M-9/7 GCS breaks, you cannot "dip" into WRM stocks to replace it.

2.2.6.3.2.3. (Added) Submit waiver requests for percentages lower than 90 to the Director of Operations HQ USAFE/A3 with an information copy to HQ USAFE/A3TW/A3QC and HQ USAFE/A4WC.

2.2.6.4. (Added) Computer control groups will not be functionally tested during exercises.

2.2.6.5. (Added) Munitions with cumulative service life (i.e., CBU-87/89, FZU-39 sensors) may be used for local exercises and evaluations, unless restricted by item technical data or warranty, but must be repackaged as soon as possible after use. Munitions with limited service life (less than 60 days) may not be used for local exercises and evaluations.

2.2.6.6. (Added) Missiles are not electronically verified during or after Inspector General (IG), North Atlantic Treaty Organization (NATO) Tactical Evaluation, local exercises, or sortie generation operations (SGO) on the field test set solely to determine missile reliability or serviceability.

2.2.6.7. (Added) Perform a post load inspection on all Precision Guided Munitions (PGM) returned from the flightline unless the technical order of the item specifically prohibits the inspection.

2.2.6.8. (Added) This guidance applies only to peacetime use of (live) tactical air-to-air missiles and not to alert or contingency requirements. Tactical missiles are authorized in quantities based on the formula in paragraph 2.2.6.8.1. (Added) Use the following guidelines to compute authorized missile quantities:

Aircraft	Missile Type	Quantity
F-15C/D	AIM-120	6
	AIM-9	2
F-15E	AIM-120	2
	AIM-9	2
F-16	AIM-120	2
	AIM-9	2
F-16	AIM-120	4
A/OA-10	AIM-9	2

2.2.6.8.1. (Added) Authorized quantities are computed using the applicable aircraft Mission Design Series (MDS) above and multiplying by the sum of the Primary Aircraft Authorization (PAA) plus two spare aircraft per squadron. For example, an 18 PAA F-15C/D squadron is authorized to use 120 AIM-120s and 40 AIM-9 missiles (six AIM-120s times 18 PAA plus two spare A/C loads, and two AIM-9 times 18 PAA plus two spare A/C loads).

2.2.6.8.2. (Added) These quantities are established to satisfy taskings during exercises and evaluations and are only authorized at home station. The Director of Logistics (HQ USAFE/A4) and HQ USAFE/A3 must approve any other use of tactical missiles at home or deployed locations not stated in this guidance.

2.2.6.8.3. (Added) USAFE units are not authorized to fly tactical missiles for exercises, evaluations, or any other peacetime operation except as directed and approved by HQ USAFE/DO.

2.2.6.8.4. (Added) Missile deliveries, loading, and aircraft taxi are authorized at the unit's option; however, the unit must mirror wartime procedures and demonstrates use of resources (manning, equipment, etc.) required by wartime manning documents.

2.2.10. HQ USAFE/A4W, 3d Air Force (3 AF), and 16th Air Force (16 AF) personnel budget for and perform a Logistics Standardization and Evaluation Team (LSET). This is a rated evaluation and is primarily performed to assess the health of the command's munitions stockpile. Areas of interest include, but are not limited to: munitions serviceability, munitions accountability, equipment maintenance, munitions storage, safety, and security.

2.2.10.1. The Munitions Command Functional Inspection Guide is the command munitions checklist.

2.2.12. HQ USAFE/TACP coordinates annually with the Branch (HQ USAFE/A4RD), to coincide with (FINPLAN) requirements, to develop the Second Destination Transportation (SDT) budget requirements forecast.

2.2.25.1. HQ USAFE/TACP coordinates with (HQ USAFE/A3Q) and publishes a CADD instead of a War Consumable Distribution Objective (WCDO). This document details allocations and positioning objectives. Missile allocations are passed to units through separate correspondence. Follow the guidance in AFI 25-101, War Reserve Materiel (WRM) Program Guidance and Procedures, for submitting changes.

2.7.3.1. Publishes accountability procedures in coordination with the 2W1X1 wing weapons manager, which govern accountability of AFI 36-2217, Munitions Requirements for Aircrew Training, pilot and aircrew training munitions and wartime and contingency operations. The 424 ABS will assist the Installation Commander (424 ABS/CC).

2.7.3.1.8. To include procedures for return of munitions accessories from the flightline MSA (e.g., BDU-33 safety blocks, BDU-38 lanyard and pull pin accessories).

2.7.3.1.17. (Added) Procedures for managing munitions stored in hardened aircraft shelters (HAS).

2.7.4.6. HQ USAFE/TACP provides units and munitions user functional managers written instructions on munitions forecast procedures prior to the forecast cycle.

2.7.4.7.1. Issue allocations for mobility requirements on established custody accounts to the maximum extent possible before considering issue of assets in support of other categories.

2.7.4.13. Maintain all nonreusable empty containers and packaging materials, mark as empty, identify with supply point account number, store, and account for by the supply point custodian for all munitions assets until assets are expended or permanently installed, i.e. assets that will not be turned back into the munitions storage area.

2.7.4.14.1. (Added) Custodians will maintain munitions in the original military-certified packaging (special packaging instruction [SPI]) while in courtesy storage. **EXCEPTION:** Operationally configured munitions or those allocated as Cat Code D (expendable training munitions).

2.8.1.1. Requests must comply with the requirements outlined in paragraph [1.1.2](#).

2.8.2. Appoint the Munitions Element Chief for the 424 ABS and Munitions Section Chiefs for the 85 MXS and 65 OSS.

2.9.1. Coordinate all munitions activity related requests and communications to outside agencies (Air Logistics Centers (ALC), special program office (SPO), item managers, equipment specialists, United States Army Defense Ammunition Center) with the numbered Air Force (NAF) and HQ USAFE/A4WC. Initial contact should be made through command channels. Subsequent, follow-up and closure actions require courtesy copies to the USAFE Munitions point of contact (POC). NOTE: This does not preclude direct contact for time critical actions. In these cases an after the fact courtesy copy is appropriate.

2.9.1.7.5. Ensure certified munitions inspectors are added to the out-processing checklist to clear combat ammunitions system (CAS) and munitions accountability. All delinquent documents must be turned-in before individuals are cleared.

2.9.1.8. USAFE units use the CADD.

2.9.1.11. Includes maintaining CPIN software for weapon systems utilized by incoming forces.

2.9.1.13. International Organization for Standardization (ISO) containers are WRM intended for wartime movement of munitions. Units with WRM munitions will ensure the capability exists to inspect and maintain these containers. At least 90 percent of the containers must be available and serviceable for WRM outload.

2.9.1.16.3. Requests must comply with the requirements outlined in paragraph 1.1.2.

2.9.1.16.4.1. (Added) All personnel with the Air Force specialty code 2W0 working outside the munitions storage area (MSA), not in a wartime critical position will be recalled during exercises and contingencies to ensure adequate manning is available to meet taskings.

2.9.1.24. Support equipment that is within 2 years of service life expiration or exceeds the maximum allowable one time repair expenditure will be reported to HQ USAFE/A4WC according to T.O. 35-1-24, *Air Force Economic Repair/Replacement Criteria for Selected San Antonio Air Logistics (ALC) Managed Support Equipment*. Additionally, ensure the HAF-ILM (Q)-9901, Munitions Capability Report, is updated accordingly.

2.9.1.30. ALCs can only fix known deficiencies. Munitions flight chiefs are responsible for ensuring SF Form 368, **Product Quality Deficiency Report and Reply**, SF Form 364, Report of Discrepancy (ROD), AFTO Form 22, **Technical Manual (TM) Change Recommendation**, and AF Form 1000, **Idea Application**, are submitted, as applicable, to improve or report substandard systems or processes. Without thorough unit input, munitions support issues are not properly addressed or resolved.

2.9.1.34. (Added) Units having a WRM outload commitment will forecast and budget for wood to use for blocking and bracing.

2.9.1.35. (Added) Units with WRM munitions will maintain the stockpile in shipping configuration. This does not apply to ready-use WRM munitions.

2.9.1.36. (Added) Ensures qualified individuals are appointed according to T.O. 11A-1-60, *Inspection of Reusable Munitions Containers and Scrap Material Generated from Items Exposed, to or Containing Explosives*, chapter 36, for empty container and munitions residue certification.

2.9.3.4.2. Develop emergency action checklists for fire, bomb threats, theft, ground mishaps and accidents, Dull Sword, hazardous material incidents, and loss of power or communications.

2.9.3.4.4.2. Transporting as used in this paragraph is interpreted as moving assets beyond the immediate work area. Loading or rewarehousing operations within the same facility or area of operation is not considered a transport operation. It is considered a handling operation.

2.9.3.4.5. After duty hours and on weekends, contact the USAFE Command Center at 480-8200 and have them contact the HQ USAFE/A4WC Staff Duty Officer.

2.9.3.14. Send requests to HQ USAFE/TACP.

2.9.3.23. (Added) Ensure semiannual self-assessment is accomplished using MAJCOM and locally developed checklists. This may be performed all at once or incrementally, as long as the entire checklist is completed every 6 months.

2.10.6. Use the USAFE functional inspection checklist and any locally developed checklists (use the AF Form 2519, **All Purpose Checklist**) to perform this review. Document reviews on a memorandum for record (MFR) signed by the munitions accountability systems officer (MASO) and flight chief. Maintain the current documented review in the Document Control Files. Prior reviews will be filed for 12 months beyond the current review. Accomplish reviews in conjunction with all MASO changeovers and documents within 45 days.

2.10.11. HQ USAFE/TACP will provide units written instructions on munitions forecast procedures before the forecast cycle.

2.10.24. (Added) The MASO should review all transactions requiring his or her attention within 48 hours of receipt to aid in timely processing of documents and associated reports in the management of the munitions stockpile.

2.12.25. The Tactical Missile Record System (TMRS) may be utilized within the PGM element for this purpose.

2.12.34. Conventional live munitions and missiles are not considered “critical” loads as described in AFOSH 91-46, attachment 1.

3.1.3. TMRS is authorized in lieu of the Combat Ammunitions System (CAS) for all PGM assets.

3.1.5. Safe-Arm selector handle configuration as referenced in T.O. 11G14-4-11, *Assembly and Inspection with Illustrated Parts Breakdown, Acceleration Monitor Assembly (AMA), Work Package 050 00, Table 1*, “handle will be removed.” Upon Missile Body Assembly disassembly from AMA configuration, the safe-arm selector assembly will be re-installed per T.O.

3.1.6.2. Maintain serial numbers for PGM assets in TMRS. Units will establish standard procedures for assigning lot numbers within CAS (i.e. AIM-9M, WGU-4, etc.).

3.3. Units who wish to retain MHU-194/E, Manually Operated Lift Trucks, are responsible for the maintenance and upkeep of this equipment.

4.1.8. Request must comply with requirements outlined in paragraph 1.1.2.

4.2.2.5. Requests must comply with the requirements outlined in paragraph 1.1.2.

4.2.4. If expenditure rates do not permit consumption within 24 months of shelf and service life expiration, report assets to the MASO for disposition through HQ USAFE/TACP via e-mail, <mailto:USAFE.A4WTACP@RAMSTEIN.AF.MIL>.

5.1.6. Develop emergency action checklists (recommend use of AF Form 2519, **All Purpose Checklist**) for bomb threats, theft, ground mishaps and accidents, Dull Sword, hazardous material incidents and loss of power or communications.

5.1.10.1.1. (Added) Separate the deferred discrepancy file into AWM/AWP work orders. Include National Stock Number (NSN), lot number, quantity, supply document number and discrepancy or work to be accomplished, and other pertinent information.

5.1.10.1.1.1. (Added) When using AFTO Form 350, **Repairable Item Processing Tag**, Part II will correlate with Part I of the form affixed to, or maintained in the records of the deficient item. Include supply document numbers for AWP conditions.

5.1.11. Units will use weekly munitions maintenance and inspection schedules and a quarterly maintenance and inspection forecast.

5.1.11.7. (Added) Inspection and Maintenance of Weapon Standardization Loading training munitions.

5.1.18.1. (Added) Reviews the weekly aircraft schedule to determine munitions requirements.

5.1.19.2.4. Once full, dispose of forms according to AFMAN 37-139, *Records Disposition Schedule*, or 1 year, whichever is longer.

5.1.19.2.5.3. (Added) Units responsible for keys and locks at remote sites (i.e. Moron, Site 51/53, etc.) are only required to perform these inventories when they are at those sites. Conduct a key inventory upon

arrival and before any keys are issued. While at the remote sites accomplish inventories at the end of each shift and before departing the site.

5.1.19.2.5.3.1. (Added) Units will use a coded device such as a railroad seal attached to the key box or structure in such a manner that entry can be detected. Units will verify the seal before the key box or structure is opened. If the key box has evidence of unauthorized entry, perform a 100 percent stockpile inventory. If the building seal was tampered with, perform a 100 percent inventory of the structure.

5.1.19.2.9.4.1. (Added) Units that are responsible for keys and locks at remote sites (i.e. Moron, Site 51/53, etc.) and conduct this audit during the maintenance visit and again during the semiannual inventory.

5.3.2. Annually, this section will develop a temporary duty (TDY) to school forecast for munitions courses, i.e., CAS System Training and Munitions Inspection School. Submit forecasts to HQ USAFE/A4WC by 31 July each year.

5.3.4.3.3. (Added) If live munitions are used, one part of the explosive train will be interrupted. (i.e. use inert boosters instead of live).

5.3.5.1. Munitions organizations that do not have a Unit Committed Munitions List (UCML) (Camp Darby, RAF Fairford, Lajes, Keflavik, Incirlik and Ramstein) establish a training program to familiarize their personnel with fundamentals of their primary mission. For the HUBS, gear training towards special vehicle and equipment operation, blocking and bracing, pallet and net training, Containerized Ammunition Distribution Systems (CADS) loading, etc. Develop a formal lesson plan for classroom instruction. The Munitions Flight Commander or Chief approves lesson plans after coordination with Wing Safety (overall safety contents) and Quality Assurance (contents for technical accuracy).

7.1.2. Submit requests to HQ USAFE/A4WC, UNIT 3050 BOX 105, APO AE 09094-0105. Requests will contain a description of equipment and its use, drawings detailing dimensions, material used for construction, wiring diagram (if applicable), and photographs of the assembled unit.

7.3.1. Place markings just aft of the nose and align with the lugs to include the fuze type, service life start date (if applicable), arming time, and delay time.

7.4. The primary purpose of USAFE-owned Intermodal Containers is to support the CADS wartime movement of munitions. Alternatively, these containers may be used to position WRM munitions to meet theater objectives. Storing munitions in these containers is authorized by exception as a temporary solution and should not be considered a permanent fix for facility shortfalls. At least 90 percent of the containers on hand at each unit must be available and serviceable for WRM outload.

7.4.1. Send requests to HQ USAFE/A4WC. Requests must include the information contained in paragraph 1.1.2. and serial numbers of selected containers.

7.4.3. (Added) A minimum of two locking pins will be inserted in the counter-checked position on opposing corners when being stacked.

7.4.3.1. (Added) Containers will be stacked to conform to Conventional Forces Europe (CFE) treaty inspection requirements.

7.4.4. USAFE units will use DD Form 2282, **Re-Inspection Decal Convention for Safe Container**. Stencils are not authorized.

7.4.4.1. Load inspection results into the quarterly RCS: HAF-ILM (Q)-9901, Munitions Capability Report, and maintain a current signed copy until next inspection.

7.4.5.1. (Added) Camp Darby, Italy; Ramstein AB Germany; and RAF Welford United Kingdom will establish organic repair capability or standard maintenance contracts for all types of container repairs due to the large number of containers managed at their location. Other units will process AF Forms 9, Request for Purchase, through ABSS for repairs.

7.4.6. USAFE units will load and manage ISO containers by individual serial numbers. (Ex USAF0030999, dashes will not be utilized in any part of the serial number).

7.4.7.3. (Added) Maximum one-time-repair-cost limit will not exceed 75 percent of container replacement cost (\$5,013). When the repair cost exceeds this amount, units will request disposition instructions from HQ USAFE/A4WC.

7.4.8.1. Assign individual TCNs to each ISO container processed for shipment. For multiple NSN shipments within one container, utilize the NSN with the highest NEW and, or most restrictive physical security code as the lead TCN.

7.4.8.4. Attach the original-signed DA 2404, **Equipment Inspection and Maintenance Worksheet**, to the inside of a door on each container and maintain a copy of DA 2404 for 1 year from date of shipment.

7.5.3.1. Blocked, stacked munitions are comprised of single unpalletized munitions containers of the same packaging standard stacked for maximum storage density.

7.6. (Added) Supply Difficulty. Report in writing, mission impacting supply problems over 60 days old for munitions-related equipment, such as, munitions trailers, replenishers, and test sets, that are not resolved locally, to HQ USAFE/LGWC. The information should include but is not limited to, the following:

7.6.1. (Added) Equipment noun for the end item.

7.6.2. (Added) Nomenclature.

7.6.3. (Added) USAF registration number of the end item.

7.6.4. (Added) NSN, part number and material management code.

7.6.5. (Added) Off-base requisition number, quantity, and priority.

7.6.6. (Added) Source Maintenance Recoverability (SMR) and Expendability Reparability Recoverability Codes (ERRC).

7.6.7. (Added) TO number, figure, and index.

7.6.8. (Added) Any pertinent historical data concerning the requisition.

7.6.9. (Added) Current base supply status and date obtained.

7.6.10. (Added) Unit point of contact and telephone number.

8.3.1.1.3. Send reports to HQ USAFE/A4WC, UNIT 3050 BOX 105, APO AE 09094-0105

10.1. Send reports electronically by the 5th of April, July, October, and January. Reports will be automated in a format provided by HQ USAFE/A4WC. Reports reflect data from the previous quarter and must be thoroughly reviewed before being submitted by the squadron commander.

10.1.9. (Added) PART IX--Stock Record Inventory Accuracy. Provide results of any inventories performed on the assigned Stock Record Account Numbers (SRAN) during the report period. To ensure valid comparisons across the command, utilize AFI 21-201 paragraph **21.1.1.**, "Validate accuracy of account-

able records by reconciling NSN, Qty, Lot Number, Condition Code and Storage Location" for categorizing inventory discrepancies and determining accuracy data.

11.1. Send reports electronically by the 5th of April, July, October and January as directed by HQ USAFE/A4WC. Reports will be automated in a format provided by HQ USAFE/A4WC. Reports reflect data from the previous quarter and must be thoroughly reviewed before being submitted by the squadron commander.

12.1.3. (Added) Increased accountability procedures referenced in **Chapter 38 (Added)** apply to the 39th Air Base Group (39 ABG), Incirlik AB, Turkey. Amplified procedures apply to munitions authorizations, requisitions, shipments and Turkish General Staff (TGS) reporting.

12.2.1. Appoint assigned 21M Munitions Maintenance Officers as the MASO unless waived by HQ USAFE/A4W. If there are no 21M assigned, refer back to 12.2.1.1 for minimum qualifications. Upon assignment of 21M personnel, perform a change of MASO inventory in conjunction with the next 100 percent inventory.

12.2.1.3. (Added) Commanders ensure that individuals accountable are not assigned other duties that interfere with their property management responsibilities.

12.2.3.1. The appointing official will submit all MASO waiver requests to HQ USAFE/A4WC.

12.2.4. Conduct the review using the Munitions Command Functional Inspection Guide.

12.2.5. Document the review on an MFR signed by the MASO and Flight Chief.

12.2.7. Request must include inclusive dates of absence, reason for extended absence, and signed by the appointing official.

12.4.1. Send all SRAN and DODAAC requests to HQ USAFE/A4WC.

12.4.3.1. The MASO will conduct and document an annual review of applicable SRAN information (i.e., mailing address, freight address, etc.) against the Base Information File (BIF) in CAS and forward any changes to HQ USAFE/A4WC.

12.5.1.1.1. (Added) Maintain delegation of authority letter in the document control files. Review and update annually or whenever changes occur.

12.5.2.1. The conventional account at Spangdahlem is used to manage all Nuclear Remote Interface Units (NRIU), if maintained. All other units will manage NRIUs on the nuclear account.

12.5.5.1. (Added) The applicable maintenance element provides Time Compliance Technical Order (TCTO) requirements to munitions operations using the AF Form 2001, Notification of TCTO Kit Requirements, this Air Force form may be form-packed and submitted electronically to operations by maintenance.

12.5.5.2. (Added) The TCTO monitor updates and maintains requirements by TCTO type. A management folder (electronic or hardcopy) will contain at least the updated requirements notification from maintenance, an informational copy of the TCTO, and any additional stock control data.

12.5.5.3. (Added) The TCTO monitor works closely with stock control, maintenance, and munitions control to ensure TCTO requirements are recorded and the proper supply discipline is maintained. Further, the TCTO monitor must work with maintenance and the munitions item end user to ensure TCTO actions do not conflict with operational or training capabilities. For instance, a TCTO that modifies an all up

round (AUR) and changes it from a “dumb” weapon to a “smart” weapon might be inappropriate if in doing so restricts the item from use on assigned aircraft.

12.5.6.2. Wing commander or equivalent will determine the office of primary responsibility (OPR) for these accounts. The munitions flight will not be the OPR for these accounts. The assigned OPR will forecast and account for the ammunition. Issued assets will be hand receipted from the custody account custodian to the applicable general officer using AF Form 1297, Temporary Issue Receipt.

13.8.1. MASOs will establish levels, in CAS, as reflected on the Annual Time Change Forecast. Send information copies of time change forecast to HQ USAFE/TACP.

14.1.1. HQ USAFE/TACP will provide Category G, F, and P munitions allocations in the CADD and TAMP documents. USAFE units will use the CADD and TAMP documents to load Category G, F, and P allocations in CAS.

14.1.2. Load allocations no earlier than 1 October and no later than 15 October. Units will use CAS program AMG04 (Level Record Maintenance) to load, change or delete asset level records. After loading the FY allocations, units will run CAS program AMA11A to automatically update and produce the Reconciliation Listing, AMC12A. This program will compare levels, expenditures and custodian balances, and adjust the quantity remaining as required. Maintain listing for 1 year.

14.1.3. Identify to the custodian in writing the assets excess to the allocation for all categories no later than 15 October. Assets excess to the allocation will be turned-in from custody accounts no later than 30 November, unless covered under the provisions of paragraph [14.1.5](#).

14.1.4.1. Submit allocation transfer requests to the applicable functional manager. The functional managers are the initial approval authority, submitting the request to HQ USAFE/TACP will only delay the approval process. Pertinent information includes the Master National Stock Number (MNSN), action quantity, ending allocation, category code, from and to account, functional manager, and reason. Once approved by the appropriate functional manager, HQ USAFE/TACP forwards an allocation transfer (via email) to the MASO. Document each transfer and forward to each affected account.

14.1.5. Nonexpendable categories are “A”, “B” and “C.”

14.1.5.1. This does not apply to Cat “D” assets. MASO must ensure organizations have a valid requirement prior to MASO approval. The unit squadron commander signs the request and submits to the MASO.

14.1.5.1.1. (Added) Establish clear understanding with the custodian that these assets may remain on custody account until assets are needed in support of another allocation or directed for shipment by HQ USAFE/TACP.

14.1.6.1. Forward all AF Form 1996s, **Adjusted Stock Level**, required for the current fiscal year (FY) as a complete package to USAFE/TACP no later than 30 November.

14.2.1.1. (Added) Units will not transfer CATM missiles and, or TMU-72 Argon cylinders to be utilized by deploying aircraft. Use an AF Form 1297, **Temporary Issue Receipt**, signed by the line expeditor who coordinated prior to exercise departure aircraft loads. The deploying 2W0 personnel will perform daily reconciliation of these assets at the end of the flying day. The custody account custodian will maintain the AF Form 1297 and reconcile with the flight line support element upon aircraft return to home station.

14.2.2. Prior to initiating the OOCR or ATR, the gaining MASO will notify the losing MASO and HQ USAFE/TACP by email the ability to support or nonsupport the allocation transfer. The notification will

be by email or fax to include the losing and gaining custody account numbers, the amount of the transfer, and the category code. The gaining MASO will requisition all required assets for allocation transfers received no later than 90 days before the exercise begins.

14.2.2.1. HQ USAFE/TACP must be included as an information addressee on all OOCR.

15.5.3.4. (Added) HQ USAFE/TACP will organize and sponsor a 'mini-GAP' conference each year, usually 2 weeks to 1 month prior to the USAF GAP conference. Each munitions flight and NAF will send a representative prepared to discuss and formulate the following:

15.5.3.4.1. (Added) Call forward requirements in support of next fiscal and out-year training and operational requirements.

15.5.3.4.2. (Added) Excess munitions for possible command realignment or retrograde.

15.5.3.4.3. (Added) Age-dated (shelf or service life) munitions replacement and realignment requirements.

15.5.3.4.4. (Added) Unserviceable munitions disposition requirements. (Frustrated ADRs)

15.5.3.4.5. (Added) Command-Directed Redistribution Orders (RDO) currently in transportation channels that have not departed station.

16.1.2.10. HQ USAFE/A4WC is the MAJCOM approval authority.

16.1.2.11. (Added) Condition Code Changes.

16.1.2.12. (Added) Lot Number Changes.

16.1.3. Lot number and condition code changes create an auditable transaction history. These documents will be signed by authorized personnel and filed in permanent document control files.

16.1.5. Designate the document control section as a limited access area. This area will be clearly displayed by placards. Access is normally limited to personnel responsible for document control. Maintain authorized access letter in the Document Control files. Review and update annually or whenever changes occur. Files will be locked when designated individuals are not in the immediate area.

16.2.3.1. "Classified Item" stamp must be placed on the front of the document.

16.2.3.2. All stamps except for "Classified Item" may be placed on reverse side of document to prevent obliterating information.

16.3.1. **EXCEPTION:** Maintain a suspense "hard copy" of Inventory Adjustment Document, AM427J, in file until the original completed document is received.

16.5.1. Maintain letter in the document control files. Review and update annually or when changes occur. Individuals appointed to perform quality control edits on documents must be signed off in training records. Stamp all permanently filed source documents with a quality control stamp.

16.5.2.1. Items that are tracked by serial numbers in TMRS will have the serial numbers annotated on the documents or a listing of serial numbers attached to the document.

16.5.2.2. Documents will be filed in descending order. The newest documents filed up-front with the oldest filed behind.

16.5.2.3. (Added) File inventory adjustment documents in document control along with all other accountable documents. File supporting documentation together with inventory adjustment source document, AM427J.

16.5.2.4. (Added) File completed ADRs in document control along with all other accountable documents.

Table 16.1.1. (Added) Guide for Quality Control (QC) Edits.

Type of Document	Inspector	Inchecker	Receiver	Applicable Notes
	Sign/Date	Sign/Date	Sign/Date	
ADR	X			23

NOTES:

16. A munitions inspector will sign the AM505C--Selective Identity change and provide to munitions operations within 10 days.

21. The MASO will complete Part IV of the ADR when disposition action (e.g. shipment, demilitarization or disposal) is complete.

23. (Added) The "Reason for Reporting" block in part one of the ADR will reference as a minimum: Item TO and table, and accurate description of defects.

16.6.3.2. Justification may identify training deficiencies.

16.6.3.4. Contact HQ USAFE/A4WC.

16.6.5. Maintain all required correspondence and letters according to AFMAN 37-139 or for a minimum of 2 years (1 year active and 1 year inactive), whichever is greater.

16.6.5.3. Ensure letter is reviewed and updated at least annually or whenever changes occur.

16.6.5.4. Ensure letter is reviewed and updated at least annually or whenever changes occur.

16.6.5.5. Ensure letter is reviewed and updated at least annually or whenever changes occur.

16.6.5.6. Ensure letter is reviewed and updated at least annually or whenever changes occur.

16.6.5.7. Ensure letter is reviewed or updated at least annually or whenever changes occur.

16.8.1. Cross-reference the paperwork transaction turn-in document with the shipment document removing the assets from record. If assets are in support of a deployment, annotate the deployment name and number. Inspector signature is not required.

16.8.1.1. (Added) Paperwork transactions are authorized to transfer category codes within the same custody account. Inspector signature is not required.

16.8.2. Paperwork transactions will not be used in lieu of reverse posts or inventory adjustments.

16.9. (Added) Reports and Listings:

16.9.1. (Added) The following reports and registers will be maintained in the document control section.

Report Number	Report Title	Disposition
AM903A	Daily Transaction History Report	Maintain on file until superseded by the Weekly Transaction History Report
AM903A	Weekly Transaction History Report	Maintain on file until superseded by the Monthly Transaction History Report
AM903A	Monthly Transaction History Report	Maintain on file for 2 fiscal years
AMB01C	Base Information Report	Maintain on file until superseded

17.2.2.4. Enter the single non-obliterating line through the type written information only. Do not line through the signature block. Preserve a clear, unobstructed view of the signature for audit purposes.

17.3.2. Units will validate form annually. The validation may be conducted using a form letter or official email correspondence. Further, a faxed copy of the original authorization record may be used in-lieu of the original for geographically separated custody or consumption accounts. However, when a faxed copy is used the MASO must mark it “certified true copy.”

19.2.1. Approved stock levels are the units approved allocations. This includes approved AF Form 1996.

19.2.4.1.18. This field should contain information such as:

19.2.4.1.18.1. (Added) To repair

19.2.4.1.18.2. (Added) Component missing on

19.2.4.1.18.3. (Added) Enter unserviceable shipment Transportation Control Number (TCN) and quantity if requisition is to replace unserviceable assets returned for repair.

19.2.4.1.18.4. (Added) Enter “Awaiting containers, Awaiting packing,” or an applicable entry if unserviceable components cannot be returned.

19.3. Units may monitor due-ins and due-outs using locally developed automated information technologies (i.e. Excel and Access). However, review the requisition Status Report, ISI05A, daily to ensure stagnant in-transit details are cleared within the CAS system.

19.3.2. Units are responsible for aggressive follow-up on all munitions requisitions submitted by the unit or as part of the command call forward by HQ USAFE/TACP. Once a requisition has been forwarded to the appropriate ALC, work with customer service to verify current status. The MASO should establish an account with CAS through the Air to Surface Munitions Directorate (<https://ammo.hill.af.mil/wm>) to check on the status of requisitions that were forwarded to the ALC. The MASO should also obtain a Global Transportation Network (GTN) account according to chapter 27, paragraph 27.2.1 and obtain information on the shipping status. If status received is unacceptable and all other initiatives fail, initiate a follow-up message in Military Standard Requisitioning and Issue Procedures (MILSTRIP) format to the source of supply. Include specific mission impact and info copy HQ USAFE/TACP. If status received is still unacceptable, submit a message to HQ USAFE/TACP requesting assistance and reference all message/follow-up action. Fully explain mission impact in your message.

20.2.1.3. The Report Number, block 2, will consist of the reporting unit's SRAN/DoDAAC, Julian date, and daily sequence number (i.e. FV00060234-001).

21.1.1. Serial number-controlled assets in TMRS will be inventoried and reconciled by serial number.

21.2.1.3. Recommend inventory team be comprised of Operations, Inspection and Storage personnel.

21.2.2. Command forms USAFE Form 69, **Supply Point Inventory**, and USAFE Form 541, **Munitions Inventory Worksheet**, are available for use.

21.3.1. All assets awaiting shipment will be reconciled during this inventory. Units will follow up with transportation on the status of all items awaiting transportation.

21.3.1.1. Camp Darby IT, Ramstein AB GE and RAF Welford UK are authorized to perform perpetual inventories. Develop local procedures to ensure equal percentages of the stockpile are inventoried on a monthly basis and that all items are inventoried at least annually. Perpetual inventories preclude monthly 10 percent and semiannual inventories. All other USAFE units will perform semiannual inventories.

21.3.1.2. Submit waiver request to HQ USAFE/A4WC. The requirements of AFI 21-201, paragraph **1.1.2.** must be included.

21.3.1.3. 31 MUNS and the 424 ABS will perform 100 percent inventories on munitions stored at geographically separated munitions storage sites during the annual maintenance visit.

21.3.2.1. (Added) In addition to local requirements reconciliation will consist of:

21.3.2.1.1. (Added) Valid issue requests are on file to support all AWP.

21.3.2.1.2. (Added) Valid requisitions (Due-Ins) exist for items due to support all AWP.

21.3.2.1.3. (Added) Follow-ups have been conducted and current status is available on all due-ins.

21.3.3. The 31st Munitions Squadron (31 MUNS) and 424 ABS are exempt from performing monthly 10 percent and semiannual unserviceable inventories on munitions stored at geographically separated munitions storage sites.

21.3.9. Maintain inventory results letter with the inventory package (i.e. count sheets, supporting documentation, etc) and maintain for a period of 1 year.

21.4.1. The MASO or a designated representative will inventory Security Forces, Rescue, Air Crew Training, end of day (EOD) and Combat Arms custody accounts with the account custodian on a semiannual basis.

21.4.1.5.1. (Added) Maintain the current reconciled inventory listing and findings until superseded by the next semiannual MASO Custody Account inventory for Security Forces, Rescue, Air Crew Training, EOD and Combat Arms custody accounts.

21.4.3. The newly appointed custodian or commander signs the AM507A, *Custody Account Listing*. Use a Certificate of Transfer to document official transfer of the custody account. The commander and the departing and newly appointed custodians sign the Certificate of Transfer.

21.6.10.1. Inventory adjustments processed due to erroneous transactions and DIREPS, but meet Report of Survey (ROS) requirements, do not need an ROS as supporting documentation. Inventory adjustment approval documentation will explain the erroneous transaction or DIREP and contain the statement "Report of Survey Not Required." The NCOIC of Munitions operations will certify these adjustments and the MASO will approve.

22.2.5.13. Reference paragraphs 14.1.3. through 14.1.5.1.1. (Added) of this supplement.

22.3.1. Alternate location (Document Control) authorized only for MASO jacket files.

23.3.1.2. USAFE units will use allocations established by the CADD and TAMP documents to support these requirements.

25.6.4. (Added) Prior to placing non-DoD explosives in the MSA refer to the procedures in AFMAN 91-201, *Explosives Safety Standards*, paragraph 1.3. Coordinate with host unit weapon safety office to ensure compliance.

25.7.6. And Date.

25.7.8.1. (Added) Immediately process shipments for CC "F" (ERRC XD2) auto ship items meeting shipment criteria. Ensure the appropriate project code is entered in CAS during shipping document processing according to AFI 21-201, Table 27.1.

27.1.3. Repairable items should not be returned to depot in multi-pack containers that are less than full. If a container cannot be filled after 90 days, request shipment authority from HQ USAFE/TACP.

27.1.4. Shipping units will process shipments based on verbal tasking from HQ USAFE/TACP and ensure documentation includes the RDO number and project code. HQ USAFE/TACP will follow up with a formal tasking. Units unable to support requests will send a message to the receiving unit and HQ USAFE/TACP fully justifying nonsupport. Forward the information on any shipment that will not meet the Required Delivery Date (RDD) to HQ USAFE/TACP, through e-mail. Include the reasons for the delay and the projected shipping date. Also, inform the gaining unit of the delay and the projected shipping date.

27.1.4.2. CAS will be utilized as the main source for directing and generating RDO's. However, in the event CAS is not feasible, HQ USAFE/TACP will forward an official tasking in the form of an RDO message.

27.2.7.2. Document this reconciliation in memorandum format. Document personnel contacted and status of each outbound shipment.

27.2.8. (Added) A Unit Line Number (ULN) is a command-directed local shipment in support of a contingency or other emergency. The ULN will contain shipment information and is provided under the pretext of the Joint Operations Planning and Execution System (JOPES).

28.1.3. To maintain accurate serviceability data, USAFE units will keep assets in condition code "G" until all maintenance actions are completed, regardless of component availability.

28.1.4. (Added) In-use missiles are for day-to-day operations, alert commitments, exercises, and evaluations. Limit the maximum number of missiles in the in-use group to the number required to load 70 percent of the PAA. If individual squadrons within the wing have different taskings, 70 percent applies to each specific squadron tasking. Cycle in-use category missiles through maintenance for periodic inspections until failure. Missiles used to demonstrate breakout are included in the 70 percent. The 70 percent figure is the maximum number allowable; however, if local factors permit, reduce this number. Place all other AUR missiles in the not used group. The 70 percent figure does not apply to guidance and control sections assembled on captive air training missiles or maintenance training missiles. USAFE units will use allocations established by the TAMP document to support these requirements.

29.1.3. Load asset in CAS after verifying the container meets requirements stated in AFI 21-201, paragraph 29.1.1 or is a XD2 item. If indicative data is not loaded and problems arise, contact HQ USAFE/TACP for assistance.

29.1.6. Units should provide HQ USAFE/A4WC with an Excel spreadsheet listing all excess on-hand or missing packaging type materiel required to repair their munitions stockpile (i.e. 20MM trays, fuze styro-foam, etc.). List NSN of end item, nomenclature, quantity, and POC.

29.1.6.2. Base activities will keep enough empty munitions containers (to include outer and inner packaging materiel) on-hand to repack all built-up and assembled complete rounds (GBUs, GP Bombs, Chaff/Flare, etc.) until assets have been expended. If munitions assets depart home station for TDY or deployment, obtain expenditure notification from deployed personnel or the gaining unit. Empty munitions containers (to include outer and inner packaging materiel) should be shipped as required to the gaining unit when nonexpended items are not returned to home station in order to return munitions back to their proper shipping configuration. The fund cite for the TDY or deployment should be utilized to fund these shipments.

29.1.6.3. The following empty container authorizations apply and do not require an AF Form 1996. Units will load applicable levels in CAS.

29.1.6.3.1. (Added) Flying units are authorized to maintain empty containers for the total assembled in-use missiles in the following quantities:

29.1.6.3.1.1. (Added) 10 percent for guidance and control sections.

29.1.6.3.1.2. (Added) 5 percent for all other components.

29.1.6.3.1.3. (Added) 100 percent for AUR missiles.

29.1.6.3.1.4. (Added) In addition, units are authorized to maintain 2 percent multi-pack AUR containers and 1 percent single pack AUR containers.

29.1.6.3.2. (Added) The MASO from each munitions HUB (31 MUNS, 435 MUNS, and 424 ABS) will submit empty container requirements for maintenance to HQ USAFE/TACP on an AF Form 1996.

31.1.1. Units must submit a manual AFTO Form 223, Time Change Requirements Forecast, for requirements over and above CAMS generated annual time change requirements, to prevent units from exceeding their annual forecasted requirements.

31.2.4. Each quarter, MASOs should reconcile the units quarterly forecast against the annual forecast (minus previously issued assets) to ensure requested quantities do not exceed the annual forecast. When quarterly forecasted quantities exceed the annual forecast, the user will submit a supplemental forecast with justification, requester's commander signature, and route through the Maintenance Group commander for approval.

33.3.1. USAFE units will receive a Command Ammunition Distribution Document (CADD), detailing munitions WRM allocations. USAFE Theatre Munitions Distribution Strategy will outline methodologies and new munitions beddown schedules for planning purposes.

33.3.4. The Munitions Flight Chief will document this briefing and maintain a copy with the current CADD. The Flight Chief identifies and up-channels discrepancies or deficiencies to HQ USAFE/A4WC and HQ USAFE/TACP. The 424 ABS will provide this briefing to the Installation Commander (424 ABS/

CC). For any deficiencies identified during the briefing, the Munitions Flight Chief will update the status quarterly.

33.3.5. Do not requisition assets on the CADD unless directed by HQ USAFE/TACP. Flight Chiefs will decide and manage stockpile configurations through the MINI-GAP and GAP processes.

33.6.4. USAFE/A4WC will also advise the 424 ABS/CC of Program Element Code (PEC) 28030 funding disbursements.

Chapter 38 (Added)

39TH AIR BASE GROUP MUNITIONS OPERATIONS PROCEDURES

38.1. General Guidance. The munitions operations procedures apply to the 39 ABG, Incirlik AB, Turkey. Strict adherence to munitions allowances, import and export authorizations, and customs clearance established by the Turkish Defense Authority (TDA) and Turkish General Staff (TGS) is mandatory through the Office of Defense Coordination (ODC).

38.2. Requisition and Due-In Procedures:

38.2.1. Prior to requisitioning any munitions item there must be an allowance for the item. List munitions authorized in support of training and WRM by line number, Department of Defense Identification Code (DODIC), organization and usage, and quantity on the Memorandum 60-2 (MEMO 60-2). Obtain import approval for all authorized munitions before requisitioning through HQ USAFE/TACP. Contact ODC personnel at Ankara, for the import TDA number (i.e. A99-012). Requests may be made by message or e-mail. TDA approval could take as long as 30 days or more.

38.2.2. After receiving the approved TDA number from ODC, process the requisition in CAS.

38.2.3. Requisition remarks will include the approved TDA number and approval date before submission to HQ USAFE/TACP. Before submitting the requisition, TGS must grant import approval.

38.3. Receipts (REC):

38.3.1. After assets are “in-checked” place them in a building, segregated and placarded with the TDA number and stamped “Do not use, assets awaiting customs clearance.” Turkish customs officials will only clear assets when shown “proof of entry” into Turkey with a signed manifest (DD Form 1384, DoD Single Line Item Requisition System Document (Manual), or the DD Form 1385, Cargo Manifest).

38.3.2. Munitions Operations personnel will contact customs agents to clear the assets for use. Fax a copy of the customs clearance paperwork (with customs cleared stamp) to the ODC, once munitions items are customs cleared.

38.4. Shipments (SHP) and Expenditures (EXP):

38.4.1. All munitions shipments and expenditures require an export TDA. Obtain export TDAs through the ODC.

38.4.2. List munitions authorized in support of training and WRM by line number, DODIC, organization and usage, and quantity on the Memorandum 60-2 (MEMO 60-2). Obtain export approval for all authorized munitions before shipping. Contact ODC personnel at Ankara, for the export TDA number (i.e. A99-012). Requests may be made by message or e-mail. TDA approval could take as long as 30 days or more.

38.4.3. Munitions expenditures are reported on a monthly basis to ODC and those expenditures are subtracted from the Memo based on the report. Munitions expenditures will be reported no later than the 5th of each month using an Excel spreadsheet format provided by the ODC.

38.5. Munitions Status Report and Movement Request Procedures:

38.5.1. The purpose of this chapter is to standardize the procedures and methods the 39th Maintenance Squadron, Munitions Flight, uses to fulfill the requirements outlined in USDRT Memorandum 60-2.

38.5.2. The 39th Maintenance Squadron, Munitions Flight, is a reporting center responsible to the Chief, Office of Defense Cooperation (ODC), as United States Defense Representative, Turkey (USDRT). A reporting center is responsible for the timely and accurate preparation and submission of munitions status reports, TGS munitions authorization levels requests, and munitions movement requests in accordance with USDRT Memorandum 60-2.

38.5.3. The Munitions Flight Chief will appoint a primary and alternate Munitions Status Report and Movement Request Monitor. Monitors will report directly to the Flight Chief through the NCOIC of Munitions Operations. The monitor will be responsible for all TGS munitions authorizations by Line Number.

38.5.4. Munitions Status Report and Movement Request Monitors will be in the grade of E-4 or greater with a 5-skill level minimum. Monitor duties are as followed:

38.5.4.1. Monitor TGS munitions authorizations by Line Number with the ODC

38.5.4.2. Provide authorization requests and updates to the ODC

38.5.4.3. Initiate movement TDA and movement extension requests with the ODC

38.5.4.4. Monitor movements by TDA number and Line Number with the ODC

38.5.4.5. Monitor all required customs actions

38.5.4.6. Ensure assets have been cleared through Turkish Customs

38.5.5. The 39th Maintenance Squadron, Munitions Flight, is the reporting center for the following units:

38.5.5.1. 39 ABG, Incirlik (All munitions customers assigned to the 39 ABG)

38.5.5.2. AFOSI Det 521, Ankara (192/292/392AK)

38.5.5.3. AFOSI Det 522, Incirlik (192/292/392OS)

38.5.5.4. AFOSI Det 523, Izmir (192/292/392IZ)

38.5.5.5. 425th Air Base Squadron, Izmir (425 ABS/CC, 292/392AB)

38.5.5.6. Military Traffic Management Command (MTMC) Izmir (840th Transportation Battalion, 292/392TB)

38.5.5.7. U.S. Army Element, Izmir (USAE-ACLE-HHC-L, 292/392MP)

38.5.6. MEMO 60-2, Munitions Status Report. The munitions status report provides ODC and TGS a mechanism to monitor the TGS authorization levels and the movement of munitions into, out of, and within Turkey.

38.5.7. The USDRT MEMO 60-2 directed Munitions Status Report is maintained in spreadsheet format by the ODC. The spreadsheet column headings are titled as followed:

38.5.7.1. Line (corresponds to a munitions DODIC and/or munitions type)

38.5.7.2. Federal Stock Class (corresponds to USAF FSC)

38.5.7.3. DODIC (corresponds to DoD DODIC or USAF LARC)

38.5.7.4. Location (corresponds to physical location and type usage or user--i.e. Incirlik-Aircrew Training, Izmir-Basic Load, or Eskenderun-MTMC)

38.5.7.5. TGS Authorization (The quantity authorized by TGS. This authorization is a ceiling placed by TGS and cannot be exceeded.)

38.5.7.6. Import Quantity (quantity received or transferred during the reporting month)

38.5.7.7. Export and Expended Quantity (quantity shipped, transferred, or expended during the reporting month)

38.5.7.8. On-hand Quantity (quantity on-hand at the end of the reporting month. This quantity is equal to the beginning balance plus the quantity received, minus the quantity shipped/expended during the reporting month)

38.5.7.9. TDA Number (Control number assigned by ODC for each movement; i.e. import, export, or transfer)

38.5.7.10. Expiration Date (corresponds to the expiration date of each TDA. A TDA is valid for 1 year.)

38.5.7.11. Remarks (free text field used to explain reported transactions)

38.6. USAFE Forms Prescribed.

38.6.1. USAFE Form 69, Supply Point Inventory.

38.6.2. USAFE Form 541, Munitions Inventory Worksheet.

Abbreviations and Acronyms

ABSS—Automated Business Service System

AFOSI—Air Force Office of Special Investigations

ATR—Allocation Transfer Request

CADD—Command Allocation Distribution Document

CAT—Category

CFE—Conventional Forces Europe

CPIN—Computer Program Identification Number

C4RD—Communication Systems Requirement Document

DEROS—Date Eligible for Return from Overseas

DOC—Design Operation Capability

DoD—Department of Defense

ECD—Estimated Completion Date

FAB—Field Assistance Branch

FOI—Flight Operating Instruction

FI—Functional Inspection

FY—Fiscal Year

IAW—In Accordance With

ICT—Integrated Combat Turns
ID—Identification
ISO—International Organization for Standardization
JOPES—Joint Operations Planning and Execution System
MFR—Memorandum for Record
MNSN—Master National Stock Number
NAF—Numbered Air Force
NATO—North Atlantic Treaty Organization
NRIU—Nuclear Remote Interface Unit
NSN—National Stock Number
ODC—Office of Defense Coordination
OI—Operating Instructions
PAA—Primary Assigned Aircraft
PEC—Program Element Code
SMR—Source Maintenance Recoverability
SSAN—Social Security Account Number
SSO—System Security Officer
TASO—Terminal Area Security Officer
TDA—Turkish Defense Authority
TDY—Temporary Duty
TGS—Turkish General Staff
ULN—Unit Line Number
USDRT—United States Defense Representative Turkey

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